## All Saints' Episcopal Church Chelmsford, MA



## 2022 Annual Report ALL SAINTS' PARISH ANNUAL MEETING February 5, 2023



Acts 2: 46-47 Day by day, as they spent much time together in the temple, they broke bread at home and ate their food with glad and generous hearts, praising God and having the goodwill of all the people. And day by day the Lord added to their number those who were being saved.

### Agenda

### February 5, 2022

Gathering and Signing In			
Call to Order	Danielle Wigmore		
Opening Prayer	Fr. Sean Maloney		
Approval of Annual Meeting Minutes 2021	Danielle Wigmore		
Rector's Report	Fr. Sean Maloney		
Senior Warden's Report	Danielle Wigmore		
Junior Warden's Report	Benton Burgess		
Treasurer's Report	Valerie Anderson, Laura Barry		
Thanks to Staff and other ministries	Danielle Wigmore		
Motion to accept reports/place on file	Danielle Wigmore		
Nominating Committee Report	Brian Hunter		
Election	Danielle Wigmore		
Thanks to retiring vestry	Danielle Wigmore		
Announcements			
Closing Prayer	Fr. Sean Maloney		
Adjournment	Danielle Wigmore		



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### **Annual Meeting Minutes for the Year 2021**

Date: Sunday, February 13, 2022, Via Zoom Meeting

#### **Zoom Chat Announcements**

Welcome! Please type the names of the people in your household who are voting today. This chat will serve as the attendance record for today's meeting. Thank you! Attendance: Brian Hunter, in person, the rest via Zoom in the attached attendance sheet.

Call to Order: Brian Hunter (Sr. Warden) Opening Prayer: The Rev. Dr. Paul Kolbet Approval of Annual Minutes: Motion: Accept the minutes from the 2021 annual meeting as submitted Motion made by: Brian Hunter, Second: Laura Marshall For: 47 Against: None Abstain: None PASSED.

#### Rector's Report, The Rev. Dr. Paul Kolbet

We put 2020 behind us and had hopes that 2021 would be better, however it was much more difficult than we anticipated. At the beginning of the year we were tired, and with our new leadership, we accomplished a lot more than expected and what we needed to. The financial challenge has been immense, but we asked the parish to pledge more and the parish responded. We are so grateful for the generosity of our community. When the pandemic wanes, we will be in a good position to move forward without much financial burden to recover from. We set out to create a Rector Search Committee and they have thrived and are on schedule. We also succeeded in regathering in-person. It was a huge amount of work to re-learn how to worship together in person. We are equipped for on-line services every week. People who are not comfortable coming to the in-person service can participate in the service via live stream.

We plan on continuing all our services in person and live stream. Our goal is to never pause in-person worship again.

#### Senior Warden's Report, Brian Hunter

The role of the Senior Warden and Vestry is to provide opinions and act as a sounding board and plan. I am grateful to the vestry for their hard work and commitment and good humor throughout this year. I am proud of our accomplishments this year including installing and starting live streaming services, updating our WIFI and wiring, installing all the Bishops' Office guidelines and regathering, reopening and regaining a permit for the kitchen and, most importantly, safely opening the church for in-person services. With all this accomplished, I am stepping out of the Senior Warden Role. I want to focus on the live Streaming, parish archives, and the Summer Mystery Club. A huge thanks to Steve Sullivan and Dave Weller-Fahy for creative ideas and accepting changes on the fly. I appreciate the honor of carrying the role for the year with the support of Laura Barry and Chris Mills.

#### Junior Warden's Report, Scott Bempkins

It's been an honor and privilege to serve over the last two years. 2020 posed a challenge because no one was in the building. Margie and Mirna, our sexton, were our eyes and ears for anything that came up in the building while we were out. Thank you to everyone who helped with all the teams that took care of the grounds during the warmer months and the additional teams during the colder months.

#### Search Committee Report, Connie Pawelczak

Search Committee Highlights. It was only a year ago that the vestry chose the members of the Search Committee. Because of Covid we had a series of small group sessions of 2-10 people with questions and answers to gain a deeper understanding of how people understand All Saints' and who we are as a parish. From those meetings, we have developed a parish profile. The profile is being reviewed by our Diocesan consultant. It will go to our Diocesan Canon, then to the Vestry for review and approval. Once it's approved by the Vestry, it is released to the parish. After that it is posted on our website and open to receive applicants. It has been so gratifying to work with this amazing group of people. I never could have imagined it would be as good as it has been. (Closed with the Guidance Prayer for Churches in Search of a New Rector)

#### **Ministry Reports:**

#### Treasurer's Report, Cynthia Bennett

Thank everyone for all their contributions and their financial support. We started last year with a \$35,000 deficit and ended with a \$3,500 deficit. This year our budget is at a \$22,000 deficit and we hope we will have a \$0 deficit.

I am proud of where we are and the shape of the budget and am ready to pass the task on to the next Treasurer.

We have already made up some of the deficit in the 8 weeks since we put the budget together. A few changes to note:

We increased the pay of the Minister of Music as promised when he was hired.

We increased the utilities budget over 2020.

#### Living Stones Team, Chris Mills, Frank Ouellette

Jen Dowd is stepping down as our Vestry Liaison, being replaced by Kate Blount.

God is clearly working through the Living Stones team. We really think of it as an integral team. We think the successes of this team could not have happened without each member working together.

We furnished Steve's corner with new furniture, a plaque in Steve Grillo's honor and a photo-quality display screen.

The committee received a very generous anonymous donation. With it, we will be able to complete the handicap accessible East Entrance.

The final numbers for the Living Stones committee are in the annual report on-line.

#### **Church School Council, Laura Marshall**

The children and youth are such a gift to our community. I feel so honored to work with them and their parents. They are an inspiration. We had to do quite a bit of adapting this year as we worked to keep our most vulnerable safe. A few of the highlights of this year:

- Sunday School classes were held virtually in the spring and then in person outside in the fall for the unvaccinated youth...We definitely did NOT call it Dumpster Chapel. Okay, we did... and we definitely had fun and made the best of it.
- Lenten bags were created with all the fixings for a pancake supper with real maple syrup so we could continue the tradition and support the kids from home.
- We had multiple pageants in addition to the Christmas pageant: One for Easter and Pentecost.

#### Thanks to Staff and other ministries

Brian Hunter: Start with a thank you to the Reverend Dr. Paul Kolbet, it doesn't matter how the service is delivered, Paul and Carl just ran with it seamlessly. Thank you.

Rev. Paul: Thank you to our Staff members. It's been a very hard time for everyone during this time on top of the pandemic's stress putting together in-person services. Everyone has put in so much extra time to make it happen. Margie has been great at reminding Paul of things he's supposed to do. Laura loves to plan things at least a year ahead of time but has had to pivot on a weekly basis. She has been a delight to work with and seeing her keep her teachers motivated. Carl doesn't like to be as flexible as he's been either. It's a joy to see him play on an electric piano in a parking lot. There are so many talents of Carl's that we haven't been able to see: especially with the kids' choir. Hopefully we will see him interact with them and hear their voices in 2022. His work on the pipe organ repairs is so above and beyond the call of duty and saving All Saints' an enormous amount of money. Mirna, our Sexton keeps our parish cleaner than any other church he's seen. Mirna is ON IT! Our staff has come through.

Thanks to the Pastoral Care committee, they write cards and visit people who are unable to attend church or have been too ill to. Thanks to Maggie Marshall and Lynne Grillo.

Thanks to Maggie Marshall and the Memorial Garden committee for rebuilding this special sacred space.

Thanks to Clem Cole, Dave Weller-Fahy for their technical expertise on the website and the wiring for

Thanks to Laura Marshall and Amy Hunter for running the Wednesday Morning Prayer group unfailingly.

Special Thanks to Laura Barry for her work on the Stewardship committee.

Thanks to the nominating committee for their hard work in finding us qualified and willing people with such a large turn-over this year.

#### Motion to accept all reports as they are

Motion made by Lois Freeman, Second: Steven Marshall For: 47 Against: None Abstain: None PASSED. Nominating Committee Report, Jennifer Dowd This was a challenging year for the nominating committee because there were a lot of changes to the slate.

Vestry: Three (	Officers				
Position	# of Years	Name	Addi	tional Information	
Senior Warden	1	Danielle Wigme			
Junior Warden	1	Benton Burgess			
Clerk	1	Tricia Mescall			
Treasurer	1	Valerie Anderso	Valerie Anderson Assistant Treasurer: Laura Barry (Non-Voting)		
Vestry: New M	embers				
# of Years	Name	Through	Replacing		
1	Joan Thomas	2022	Danielle Wign	nore	
3	Rob Strain	2024	Emily Strunk		
3	Rohini Pola	2024	Linda Ouellett	e	
3	Marcia Herlihy	2024	Jen Dowd		
Vestry: Curren	t Members				
Name	Throug	gh			
Dave Weller-Fa	hy 2022		Current Vestry	Through 2022: Dave Weller-Fahy, Holly Swan	
Holly Swan	2022		Current Vestry	Through 2023: Kate Blount, Sean Conklin, Rose Felzani	
Kate Blount	2023				
Sean Conklin	2023				
Rose Felzani	2023				
Convention Del	egates		Deanery Repre	esentatives	
# of Years	Name		# of Years	Name	
1	Dave Kuzara (D	elegate)	1	Joan Thomas	
1	Lynne McSheeh	y (Delegate)	1	Andrew Barry	
1	Laura Marshall	(Alternate)	1	Dan Wilson	

Nominating Committee for next year: Brian Hunter, Laura Barry, Jen Dowd, Danielle Wigmore, Dave Weller-Fahy, Holly Swan, and 3 members assigned by the Rector

#### Election of 2022 Vestry, Convention Delegates, and Deanery Representatives.

Motion to accept the Nominating Committee slate

Motion made by Mike Thompson, Second: Scott Bempkins For: 47 Against: None Abstain: None PASSED.

Thanks to Cynthia for her hard work, even though we've tried tirelessly to talk her out of it. Please know how much we appreciate and recognize that you really are retired.

Thanks to Brian who has led the church through a difficult year with many challenges.

#### Closing Prayer, The Rev. Dr. Paul Kolbet

#### Adjournment, Brian Hunter

Respectfully Submitted Tricia Mescall, Clerk

### **Rector's Annual Report**

Grace and peace to you from God our father and the Lord Jesus Christ. It is my distinct pleasure to submit to you the Rector's report for this year. Having only been rector for three months of this year it will be accordingly short. The primary thing to report is that I am here! I give thanks for that daily as hope you do. It has been a pleasure getting to know so many of you. I can not thank you enough for the grace that you have shown our family ever since we arrived, and in fact even before! Your spirit of welcome has been the thing that buoyed us in the moments of the process that were stressful. A special thanks to the search committee and the vestry for shepherding us into your eager arms.



It is clear to me how much energy and work has gone into this amazing community over the last year. While I wasn't here, I have been the recipient of its fruit in abundance. It would be dangerous for me to thank individuals or to mention specific work. Having not been here I am sure to leave someone or something out. Yet it is so evident that this body of Christ has been well cared for. Thank you to all of you who served in any capacity this year. Thank your responding to the movement of the Holy Spirit in this place and in your life. Thank you for witnessing to the amazing power of what can be done in this world. Every task, small or large, helped contribute to where we find ourselves today. So, know that you all are responsible for the amazing work that is going on here.

Finally, a word about where we are and the future. It is clear to me that the energy and spirit in the building over the last several months has been fantastic. While we are still casting off the lingering effects of covid and will be for some time, it is also clear that there is an energy and a readiness to move forward. I know it seems like I have been here for a long time and many of you are eager for us to really get going, While I am eager as well, I am also aware that three months is not very long at all. I am still in many ways getting to know you all, and you me. That process just takes time. While we are all ready to "go" it is also imperative that we go somewhere, and together. So, in this moment I ask for your prayers and your patience as we continue to discern over the next few months where God is calling us. Right now, my focus and energy is on much needed pastoral care. In addition, a few structural changes to support the work that we will be doing and to be more effective in some of the things we are already doing. I am excited that the newly formed prayer team will be meeting for the first time in February. Their task will be to hold and support all of us in prayer as we live our lives together.

Again, thank you for your dedication and love of this place. Thank you for your faith and passion for the Gospel. Thank you for all that you do to proclaim and show your love of Jesus Christ to the world.

Respectfully Submitted Fr. Sean Maloney

### **Rector's Discretionary Fund 2022**

Opening Balance upon transition	13,059.56
Closing Balance	13,059.56

The rector's discretionary fund is specifically for assistance to those in need. It is funded by gifts from individuals, has an element of confidentiality to it, yet is still subject to the same accounting and verification as our other accounts and budget lines.

As shown above the Discretionary account is significantly funded as the year concluded. For the purpose of this report I will be reporting on the account as I received it. While I did not receive any request to finish the year, it is certain that opportunities will present themselves. I want to express my thanks on behalf of all of those that benefitted from the generosity of this giving this year. I look forward to seeing the good work of grace that this fund will allow for in the coming year.

Respectfully submitted, The Rev. Sean Maloney Rector



Romans 15:13-14 May the God of hope fill you with all joy and peace in believing, so that you may abound in hope by the power of the Holy Spirit. I myself feel confident about you, my brothers and sisters, that you yourselves are full of goodness, filled with all knowledge, and able to instruct one another.



## **Senior Warden Report**

Serving as Senior Warden of All Saints' this past year has been an amazing experience, filled with learning and personal growth. Having an inside look at all the moving pieces has given me an even greater appreciation for the people who make life at All Saints' happen. The hard work, flexibility, and creativity of many have allowed us to adapt to the ever-changing landscape of Covid-19 and to find new ways to connect. One example of this is the drive-through pancake supper this past Shrove Tuesday. We have also incorporated what we've learned from these adjustments to improve our life and worship together. For example, our live stream service has made worship more accessible, and many now join us regularly online. We have continued to lift each other up, whether it's a phone call, an invitation to lunch, or a meal that's delivered. We are blessed to have a vibrant community that has not only survived the pandemic but thrived. Together, we have accomplished so much this past year. The pages of this report will elaborate on those accomplishments, but here are just a few highlights:

- Return of the Parish Life Committee
- Return of in-person coffee hour, activities, and meetings
- The first fully in-person Holy Week since 2019
- Return of renters
- Amazing work by the Search Committee culminating in calling Father Sean as our new rector
- Celebrating the ministry of Reverend Paul
- Welcoming Father Sean and his family and beginning our journey together
- Return of the common cup
- Agreement to charter with the Boy Scouts of America Pack 70 and Troop 70
- Completion of the East Entrance and accessibility ramp project
- Renovation of the guild room
- Repairs and upgrades to the building, including the altar floor, roof tiles and a window over the altar
- Fun and creative church school events, like 4-square and the Fall Carnival
- Evensong and Lessons and Carols
- Establishing a Creation Care team
- Concluding the Living Stones Capital Campaign and celebrating the extensive work of the Living Stones team
- Starting the year with a planned budget deficit and ending with a small surplus!!

You have shared your time, your talents, and your treasure with All Saints', and for that I am grateful. Without this type of support, All Saints' would not be the vibrant community it is today. Nor would it be as inviting to newcomers. We have welcomed many new parishioners this year, and many are already involved in our ministries. Thank you to all of the devoted members, hardworking volunteers, amazing staff, Father Sean, and the dedicated vestry for all you do. And thank you to all of those who have provided advice or been a sounding board. It really does take a village, and you all have truly been "ALL IN" for All Saints!

What will this next year bring? In 2022, many of our pre-pandemic practices were restored (and some even improved). The Holy Spirit blessed us with exactly the right person to lead our parish, and the arrival of Father Sean and his family has brought a new energy to All Saints'. I expect 2023 to be a year when we can settle into (dare I say) a normal routine with fewer curveballs to navigate. That being said, All Saints' has proven to be a resilient and creative community, and I feel confident we can handle whatever comes our way. With the love of Christ deep in our hearts leading us, All Saints' is ready to embark on new endeavors while still honoring the traditions of this parish.

A final reflection—when I was invited to serve as Senior Warden, I had reservations about accepting. Did I have enough experience to do the job justice? But I put my faith in the Holy Spirit, knowing that those doing the asking wouldn't have asked me if they didn't have faith in my ability to fill this role. Though challenging at times, being Senior Warden has been incredibly rewarding and created an even deeper connection to the people and life of All Saints' than I could have expected. I feel blessed to have this opportunity, and I'm so glad I said YES to the invitation. Thank you for all the love and support you've given me and for all you do for All Saints'. I look forward to continuing our work together in the year to come. Together, we will "DO GOOD THINGS!"

In peace and with gratitude, Danielle

### **Junior Warden Report**

2022 was a transition year from an Interim Rector to a full-time Rector. As part of the transition, preparations were made to maintain and, in some cases, upgrade the building and grounds of All Saints'.

Some of the achievements were,

- Repairs to the chapel to prevent bats from entering
- Repairs to the guard rails surrounding the parking lot
- Replacing broken electrical fixtures on the exterior & interior of the chapel
- Woodwork & painting of exterior walls and doors to meet safety compliance
- Successful elevator inspection w/upgrades to meet new 2022 requirements
- Replacing broken windowpanes in the Sanctuary

In addition, several improvements were made including

- Re-finishing the flooring of the Altar area
- Completion of the grotto area under the chapel
- Improvements to the exit from the grotto to the Memorial Garden

A big accomplishment in 2022 was the completion of the Living Stones East Entrance project. All Saints' now has an additional Americans with Disabilities Act (ADA) compliant parking space and entrance. This gives the All Saints' parishioners who prefer an alternative way to enter the sanctuary without having to use an elevator for access. The entire Living Stones committee should be commended for their dedication and perseverance towards making the East Entrance project a success. Plans for a recognition and decommissioning of the Living Stones committee is planned for January 22, 2023.

It is also important to recognize the efforts of Margie Dissinger and Mirna Cunha who keep All Saints' moving in a positive direction every day. Margie's foresight and quick response keep many issues from becoming problems. One example is Margie's coordination of finding a new elevator service company to handle All Saints' need to maintain and upgrade our elevator. Margie's efforts saved All Saints' over a thousand dollars by switching elevator service companies. Margie was able to accomplish all this while still meeting the inspection schedule for our elevator.

All Saints' is also blessed with an active Lawn and Lot team led by Dan Wilson. The team (Andrew Barry, Patrick Bevington, Craig Blanchette, Andie Bray, Bruce Bray, David Bray, Kelly Bray, Richard Coles, Sean Conklin, Dan Dowd, David Ducharme, Adam Felzani, Bob Friesner, Scott Hamelin, Dave Kuzara, and Frank Ouellette) kept the All Saints' grounds clear of tall grass, leaves, snow, and ice for the entirety of 2022! The team handled things so well that no one mentioned any yard or parking lot related issues for all of 2022.

This report wouldn't be complete without pointing out two special members of the All Saints' family, Frank Ouellette and David Kuzara. Based on input from Margie Dissinger and Paul Kolbert, Frank and Dave compiled a list of must do items to bring All Saints' to comply with local safety rules and to fix lingering problems around our church. Whether it was replacing guard rails, repairing outdoor fixtures, or painting worn-out doors, Frank and Dave were quick to handle the required task. Frank and Dave deserve a star for their efforts.

Lastly, I would like to mention how good it is to work with such a great Senior Warden as Danielle Wigmore. Danielle was always aware of any item that needed addressing at All Saints'. Always cordial and respectful, Danielle's requests were something that we all wanted to accomplish. Danielle's commitment to All Saints' is commendable and admirable. We are lucky to have Danielle as our Senior Warden.

Respectfully, Benton Burgess Jr. Warden

### **Rector Search Committee Report of Completion**

I was asked to write a brief summary of the Rector Search Committee work that was completed this year. As you all know, the Committee was organized in early 2021 and spent about 18 months total doing the work involved in the search. Without detailing all that we did, I just want to say that our work involved a longer time period and more complications than we would have expected. However, I also think that we were blessed during this experience in more ways that we could have anticipated. To echo my words in last year's Annual Report, chairing and serving on this Search Committee was one of the most gratifying things I've done, and that was in great measure due to the members of the Committee. This group of fellow parishioners is some of the most talented, collaborative, smart, dedicated, and both fun and funny people with whom I've ever had the pleasure of working. (See the photo below.) The end result of our work has brought us our amazing and wonderful new Rector, Father Sean Maloney.

Toward the end of the process, after we had met with Sean by Zoom and then later in person, we were unanimous in our decision to call him to be the next Rector of All Saints'. Then, after Sean had accepted our call, we still had a bit more time to wait expectantly until he and Jess and the children finally arrived and he officially began his tenure. You all know the rest of the story. It's unquestionable that our Father Sean has made an amazing transition into the midst of our Parish. It seems like he's been here much longer than just a few months because his presence here feels so natural and right – and that's only the beginning of our new story together.

Thanks to the Committee, and thanks to the Parish for the faith and trust you placed in us to undertake this very important work. Most of all, thanks be to God for leading us to the right person for our Parish. We look forward to new experiences in our faith and growth together under Sean's leadership.

Blessings, Connie Pawelczak, Search Committee Chair

**Back row:** Rose Felzani, Frank Ouellette, Debbie Psilopoulos, Sean Seyffert, Ann Dean, Dave Weller-Fahy.

**Front row:** Edith Kabuga, Katie LaRochelle, Connie Pawelczak, Lois Freeman, Lynne McSheehy, Diane Olbert



## **Report from Ministries: Regathering Commission**

The Regathering Commission became inactive mid-2022 once the Omicron spike ended. The local wastewater statistics are monitored, and the Vestry updated since. Monitoring will continue. All Covid-related decisions, policies and parish wide communications will occur via Vestry.

It has been an honor to serve in this important position of trust.

Respectfully submitted: Christy Weller-Fahy Frank Ouellette Robert Andrews Steve Sullivan Brian Hunter – Chair

### **Pastoral Care**

Pastoral Care is an ongoing, daily way of life at All Saints'. Amy Hunter leads a group of "prayer warriors" who pray daily for the needs of our parish family. Wednesday morning prayer unites 15-20 people weekly to pray and share celebrations and concerns. This ministry began in March 2020, and continues to thrive, thanks to the liturgy leadership of Amy Hunter and the weekly hosting by Laura Marshall.

I act as a conduit of information to Father Sean and have tried to help him hit the ground running by identifying parishioners who would benefit from a visit. In 2023, we should consider revitalizing the former Pastoral Care Committee, which includes parishioners bringing communion to shut-ins.

Our wonderful Parish Administrator, Margie, mails hard copies of the weekly e-bulletin to parishioners who are without computer access and always includes contact information for Father Sean.

I continue to be proud of and grateful for our whole parish family for exemplifying the words of Jesus: I give you a new commandment: love one another. Just as I have loved you, you must also love one another." John 13:34

If you are in need, please contact the church office to share your concerns.

In Christ, Maggie Marshall

## **Prayer Ministry Team**

I have two go-to quotes about prayer—Mary Oliver's "I don't know exactly what a prayer is./I do know how to pay attention" (from her poem The Summer Day) and Teresa of Avila's "... prayer is nothing else than an intimate sharing between friends. It means taking time frequently to be alone with him whom we know loves us."

All Saints' Prayer Ministry Team began in 2020 to address the pandemic and the resulting hiatus in our gathering for worship and fellowship. Rooted in that crisis, this ministry has existed for nearly three years utterly online. A small team of folks prays daily for concerns and thanksgivings shared by parishioners or by Pastoral Care. Every week the Prayer Team Coordinator emails a list of prayer concerns to the team. Members of the Prayer Ministry Team commit to pray daily for those on the list. In contrast to the list that is part of the Prayers of the People, which is posted in the ebulletin and prayed at our Sunday worship services, prayer requests shared with the Prayer Ministry Team are kept absolutely confidential. Team members do not discuss the requests nor do they contact folks we are praying for.

The group prays for each concern for four weeks. We also recognize some special circumstances that call for continuing to pray longer for some concerns. The group also very much appreciates the emails it receives about how our prayers are answered.

Anyone desiring prayer is invited to email the ministry team at ascprayerministry@gmail.com. Please let us know who you are, for whom you are asking prayer, and what the concern or thanksgiving/ celebration is. If you would like to become part of this ministry, you may use the same email to ask for more information about what is involved.

Looking forward, Fr. Sean is looking to help our prayer ministries move beyond being only online. He asks All Saints' to remember that "prayer is as the heart of who we are." In the coming year our behind-the-scenes prayer ministry will continue. In addition, we hope to build a group that meets in person monthly to pray with and for one another and the parish and to build a group that offers intercessory prayer on Sundays for individuals in need.

I am excited as All Saints' deepens our practice of prayer, our attention to parishioners' concerns and joys and our centering our life in relationship with God who loves us.

Prayerfully yours, Amy Hunter Prayer Ministry Team Coordinator

### **Endowment Committee**

The Endowment Committee is pleased to provide the All Saints' community with this update.

In the simplest terms, the mission of the Endowment Committee is to be a steward for the long-term well-being of the Parish. The Endowment helps develop ASC's ministries beyond what is possible through its annual operating funds.

The Endowment Committee did its work with the same 5 members as in 2021: Steve Marshall (Chair), Beth Moore, Benton Burgess, David Cahill, and Connie Pawelczak (Legacy Society).

In 2022, the Endowment Committee met only one time. We had the following accomplishments:

- Formalized a plan to have the Vestry nominate new members to the Endowment Committee. The intention is to have a regular rotation of members and a more predictable tenure of service. This also involved writing a job description for Endowment Committee members, which makes the role more transparent and accessible to a wider audience and makes it easier for the Vestry to recruit candidates.
- Voted on disbursement of funds for 2023.
- Gratefully accepted several small gifts, mostly from Christmas and Easter memorials, totaling about \$1000. There were no large gifts to the Endowment in 2022.

In 2022, the Endowment disbursed \$15,900 to the ASC budget. These funds were of critical importance in a year with many unexpected expenses.

For 2023, the Endowment Committee unanimously proposed a 5% disbursement from the Endowment for use by the Vestry; this amounts to \$16,600. This is the same percentage as 2021 and 2022, but an increase from our typical 3% disbursement. The Endowment Committee was unanimous in this decision, feeling the increased disbursement was warranted due to the continued financial stress for the parish brought on by the pandemic. However, this decision was more painful than in the past two years because the performance of the Endowment's investments in 2022 was very poor.

Like much of the economy, the Endowment's investments took a loss in 2022. Investments were down by 15.8%, excluding withdrawals and contributions, compared to the end of 2021. The corpus of the Endowment began the year at its historic high of around \$392,000 and declined in the first three quarters to \$296,000, then recovered in the fourth quarter to around \$315,000.

We are continuing initiatives around expansion of the Endowment's Anna Eliza Hunt Legacy Society in 2022. The Legacy Society consists of individuals who have included All Saints' Church in their will to receive a bequest. If you would like to learn more or be included as a Legacy Society member, please contact Connie or any other current Committee member.

We are always happy to discuss the Endowment with anyone in the Parish who is interested. If you have a specific question, or just want to learn more, please contact Steve or any other Committee member.

In Faith and Respectfully Submitted, Steve Marshall, All Saints' Endowment Committee Chair



1 Corinthians 3:8-9 The one who plants and the one who waters have one purpose, and each will receive wages according to their own labor. For we are God's coworkers, working together; you are God's field, God's building.



### **Living Stones Capital Campaign Team**

During 2022 the Living Stones team focused on the renovation of the narthex access ramp, now known as the East Entrance. This was our only project in 2022, and it was the final project of the campaign. (Although the last of the furniture purchased for Steve's Corner arrived in the spring and was installed, marking the full completion of that project.)

There was a significant summertime slowing of progress in the East Entrance project between design and execution, while we worked through some frustrating permitting obstacles. These being resolved, demolition of the existing ramp occurred in October and construction of the new entrance began, reaching completion in late December. (Landscaping of the area around the entrance ramp will be performed in the spring, with guidance and design help provided by Betsy Hirst.) Thanks to the leadership of Darren Collins and Tom Richert, this project takes its place among the most impactful and beautiful enhancements to the All Saints' campus accomplished by the Living Stones campaign.

The campaign's financial details for 2022 may be found in the parish annual financial report, as provided by Diane Olbert, Living Stones treasurer for the campaign's entire eight years.

As in previous years, during 2022 the parish has been kept well-informed of Living Stones' status and plans, thanks to the faithful efforts of Melissa Thompson, through E-Bulletin articles and the Living Stones "wall" in the parish hall.

In this current phase of the campaign, which kicked off in 2016, three members of the vestry need mentioning for having set a highwatermark for vestry liaison-ship. Each one of them became not just a liaison to the campaign, but an active member of the team. They are Tracey Blanchet, Jen Dowd, and Kate Blount.

Although a few individual names are mentioned in this report, it must be acknowledged that the success of the campaign has been rooted not in any of us as individuals, but in all of us as a team; in every aspect of our work together, our success was critically dependent upon each and every one of us.

The Living Stones team has been active since late in 2018, through two phases and two overlapping groups of volunteers. With the East Entrance project accomplished, our mission and work are now complete. On Sunday January 22, 2023, the parish celebrated the conclusion of the Living Stones Team's ministry. Any final words offered here would be redundant with things said then. But one thing is worthy of repeating, not just once, but at every opportunity which is, that the work and experience of the Living Stones campaign has shown us so many times and in so many ways, that All Saints' succeeds because we are the hands of the Holy Spirit.

Respectfully submitted by the Living Stones Capital Campaign Team:Frank Ouellette (Co-Chair)Chris Mills (Co-Chair)Linda Cahill, MemberDarren Collins, MemberTom Richert, MemberKate Blount, Vestry Liaison

Diane Olbert (Treasurer) Melissa Thompson, Member

#### LIVING STONES CAPITAL CAMPAIGN FINANCIAL REPORT FOR 2022

REVENUE	
Beginning Balance from 12/31/2021	\$52,594.55
Revenues from East Entrance Appeal	\$39,392.23
Bank Interest	\$7.01
Total Revenue	\$91,993.79
EXPENDITURES	
Design/construction of East Entrance ramp;	
purchase and installation of automatic door	\$48,107.01
Total Expenditures	\$48,107.01
ENDING BALANCE as of 12/31/2022	\$43,886.78
'	

Committed Expenses for 2023 Final Payment to East Entrance Project Contractor Available Living Stones Funds \$38,746.00 \$5,140.78



Respectfully submitted by Diane Olbert

#### Living Stones Retrospective

#### 2016

• We started our journey which was once called the Thrift Shop. We replaced rotted wood, removed tree roots, repointed and waterproofed the stone walls, hung sheet rock, painted, put down a new rug, replaced ceiling tiles and arranged removal of the oil tank.

#### 2017

- The parking lot was done, digging trenches and installing new light poles. While doing that work a gas line was hit, and the church had to be evacuated. The old driveway asphalt was removed and a new asphalt driveway was done.
- The new All Saints' sign was put in front.
- The Narthex received new windows.
- The choir loft stairs and chapel had carpet runners installed.

#### 2018

- \$83 thousand paid of the 2nd mortgage.
- The Lower Level 2 bathrooms received new toilets, mirrors, lighting and floors.
- The janitor sink was moved out of the bathroom into its own space.
- The Kitchenette received new cabinets, counter, refrigerator and microwave.
- The Godly Play room water damage to the exterior wall was fixed. The room needed sheet rock, paint and a new floor.
- The elevator floor was done at the same time.

#### 2019

- The choir room received a digital piano, new chairs, dollies and filling cabinets.
- The exterior lighting was installed, illuminating the beauty of our church.
- The kitchen was updated! The closet was removed to enable the freezer to move in. There is now a 3 bay sink, stainless steel countertop, new oven and a new dishwasher. A new door and a quick shut off valve for the gas with a CO2 detector was installed. All these improvements now make us certified to serve meals.
- The dumpster needed to be enclosed to meet town mandate.

#### 2020/21

- Covid-19 struck but that worked out for the downstairs project to start. With the building vacant, the project could be done uninterrupted. The hallway tunnel was changed to an open inviting look by putting in windows, taking down walls, painting the window wells and putting new polycarbonate window well covers.
- Two rooms were combined into one larger, more useful room.
- New floor throughout the lower level
- New cabinets throughout
- A new wood folding accordion wall installed in the meeting room
- A fresh coat of paint applied.
- The alcove was made into Steve's Corner with new furniture, a digital screen and a plaque in his memory.

#### 2022/23

- East Entrance Project includes a cover that keeps the doorway dry and matches the building exterior.
- An automatic door installed along with a new ramp.
- In the spring a containment wall and shrubs will finish it off nicely.

Delivered by Frank Ouellette to the Church during the Decommissioning Service



## **Church School Report**

#### GENERAL OVERVIEW:

We strive to meet children and youth where they are, welcoming them into a community of faith and supporting their relationship with God and each other. To do that we offer formation programs each Sunday, as well as special projects and worship services. We are a large, dedicated group of volunteers who bring incredible talent, faith and time to working with our children and youth. All Saints' is blessed to have so many wonderful volunteers.

Our Church School prioritizes the safety and well-being of every child by requiring all volunteers to be CORI checked and asking all leaders to complete Diocesan Safe Church Training. The parish Safe Church Policy is posted throughout the church and we adhere to all guidelines.

Our Program Year spans two calendar years: this report will cover the spring of last program year and the fall of this program year. The Church School Council meets each June to review the year and make changes for the coming year, so due to that, our Annual report is always a little bit about "the past" aka: the Spring, and mostly describing the current program, which is in place and will continue for the coming Spring.

#### Highlights:

Some highlights from last Spring include:

- The St. Patrick's Day Fundraiser (Thank you Herlihy Family!)
- The Return of the Pancake Supper! Thank you Youth Group and Upper School!
- Fun activities like Following the Star for Epiphany, filling the church with stars, the BIG RED HEART, Lenten Evening Prayer
- co-lead by youth and adults, Live Action Clue!, Prayer Flags/Palm Sunday Lesson
- Our first ever Easter Egg Hunt! Thanks to Joan and Emily!!
- Foursquare Sundays! For which we were awarded a grant from the Sears group.
- Pentecost Food Drive. Thank you Danielle!
- Return of the Fabulous Church School Sunday/Strawberry Shortcake!
- Another AWESOME Summer Mystery Club! This time with the Youth Riddlers! Thank you Brian Hunter and Jayden, Adam, Lucas, Maya, Cameron, and Sapphire!

Some highlights from this Fall and Winter:

- We were back in our classroom spaces!! Thank you Living Stones!
- We planted daffodils in a BIG WAY- and painted the bulbs- check out the lower classroom bulletin board. Thank you Laurie and Elizabeth! We can't wait to see them this Spring!
- The Fall Carnival was back and bigger than ever! Huge shoutout to Emily, Joan and Theresa! A great community outreach event!
- A wonderful Halloween Party! Thank you Upper School!
- Building Houses for Gingerbread Village! Thank you Laura and Rohini
- Advent Wreath Lighting every Sunday on Zoom
- Advent Food Drive! Thank you everyone- and thank you Upper School and Danielle!
- Helping wrap for Angel Tree! Thank you Youth Group!
- A fantastic youth led worship on Christmas Eve with the Pageant.

But most importantly, our Church School program provided weekly formation programs in the classrooms, where kids learn about the stories of our faith and the traditions of our church and wonder about how God's love is manifest in the world.



How we are organized for the Program Year 2022-2023

- We have 6 components of Church School at All Saints':
- 1. The Lower Church School which serves kids from pre-K to 4th grade. We currently have 3 classes in the Lower Church School: Pre-K; K-2, 3-4.
- 2. The Upper School which, at the time of this meeting, is 5th, 6th & 7th grade. In January the 8<sup>th</sup> & 9th graders transitioned to Youth Group.
- 3. The Youth Group (8th-12th grade)
- 4. Chapel Service once a month for the Lower School.
- 5. Special Projects: These range from Service Projects (Advent Food Drive, Spring Cleaning, etc.) to Community Fun (Carnival, game nights, etc.) to Seasonal Preparations (Pancake Supper, Lenten Pretzels, Epiphany stars, etc.)
- 6. The Church School Council: a group of Church School Leaders who meet monthly to discuss and plan our program year.

#### The PEOPLE

Discover Class: (Pre-school) Jayden LaRochelle, Addie Collins Explorer's Class: (K-2nd) Meghan Wynne\*, Rachel Moore, Kerry Gauvin Wonder Class: (3rd-4th) Katie LaRochelle\*, Laura Barry, Jen Dowd, Katelyn Conklin, Rose Felzani, Weavers Class: (5th, 6th & 7th) Emily Strunk\*, Rohini Pola, Connect Class: (8th-9th) Joan Thomas\*, Dan Wilson, Deb Forsberg Youth Group:(10th-12th) Debbie Psilopoulos\*, Andrew Barry\* Children's Chapel Team: Maggie Marshall, Laurie Bestvater, Laura Marshall Safe Church Volunteers and Youth Assistants and Babysitters: Carol Cannistraro, Lisa Condor, Jess Maloney, Amy Hunter, Kate Blount, Rose Felzani, Stacy Herlihy, Adam Weller-Fahy, April Cunha, Zoey Cunha, Maya Barry, Scarlett Barry, Lilly Felzani, Maggie Dwyer Summer Mystery Club: Brian Hunter, Laura Marshall\*, Amy Hunter, Imaluv D Clohoos, Jayden LaRochelle, Adam Weller-Fahy, Cameron Wigmore, Maya Barry, Lucas Felzani Church School Council Chair: Katie LaRochelle \*Church School Council member

In peace, Laura Marshall Director of Religious Education



2 Corinthians 5:17-18 So if anyone is in Christ, there is a new creation: everything old has passed away; look, new things have come into being! All this is from God, who reconciled us to himself through Christ and has given us the ministry of reconciliation.



### Stewardship

This year's Stewardship Campaign asked each of our members to go 'ALL IN' for All Saints'! We broke down the 'INvitation' into 4 distinct areas:

- INVITED by Jesus, God and our community to be a part of something greater.
- INSPIRED by the Word of God and actions that Jesus shared with us.
- INVOLVED in spreading God's message of love throughout our greater community.
- INVESTED in all that All Saints' has to offer by sharing what God has given us with one another.

The Stewardship Season kicked off in the first week of October with an announcement during the 8 & 10am services. Each week in the e-bulletin there was an Invitation to reflect on the 4 parts of our campaign with thoughtful questions to promote contemplation.



In November, Stewardship took over the Instagram & Facebook accounts for a 'Month of Thanksgiving', taking time to appreciate all the work that happens in our parish, and the people that make it happen! On the last Sunday, Trisha Mescall offered a most wonderful and powerful testimonial about why she gives to the parish. Thank you Trisha for your willingness to be vulnerable.

The traditional pledge packet was given a marketing overhaul to match with the chosen theme. The final packet included:

- Pledge card
- Letter from Laura Barry (Stewardship Chair)
- 4 page Giving Brochure
- 2-sided financial educational piece

For those that were attending in person in the fall, we handed out as many pledge packets as possible during Sunday services in October. Those that were left were mailed directly to parishioners.

We offered three ways for parishioners to turn in the pledge envelopes: Mail-in, Drop-in the Offering plate, or through our online payment system, Realm. This year we also added the option to link to the online pledge form via a QR code which we put on the pledge card and in the printed bulletin.

On November 14th we celebrated Stewardship Sunday by inviting everyone to drop their pledge in the offering plate and enjoy a specially decorated coffee hour with brunch food!

By the end of the year, All Saints' Church collected 112 pledges for a total of \$333,859. When compared to what the same population gave last year, this represents a 22.5% increase in pledges! Though we are still hopeful a few more pledges will come in at the time of printing, we formally lost 5 pledgers through death or departure, and gained 6 new pledges. We cannot be more grateful for the generosity of our parishioners.

The cost to run the 2022 Stewardship campaign was \$207.98 out of a budget of \$250. Most of these costs come from postage and envelopes, some of which were donated.

Peace, Laura Barry, Stewardship Chair

### 2022 Annual Report

## 2022 Creation Care

In 2022, a new group, the Creation Care Team, was formed at All Saints'. The purpose of this group is to support the members of All Saints' in our responsibility to be stewards of God's creation. Our goals are described in our mission statement as:

- 1) Be a resource for climate action for others
- 2) Help to reduce All Saints' carbon footprint
- 3) Educate to raise climate awareness and connection to nature
- 4) Connect All Saints' to other climate action groups
- 5) Recognize that climate issues disproportionately affect disadvantaged communities

In May, we ran the idea for this new committee by the vestry and got their approval. Over the summer, a small core group held discussions and came up with a Mission Statement and an Action Plan. In September, we announced the formation of the team and invited members of the parish to join us. Starting in October, the full team, now numbering ten members, held monthly in person meetings. Meetings to date have been mostly brainstorming, planning, and discerning which actions to focus on initially.

So far we have:

- Sponsored a parish visit to a bee farm in Tyngsboro.
- Created a Creation Care web page on the All Saints' web site (https://www.allsaintschelmsford.org/creation-care) and posted our Mission Statement and Action Plan there.
- Began gathering information and resources (where to recycle various items, links to climate organizations, government rebate programs, places for future nature hikes and field trips, etc.). We are developing a structure to categorize and present this information on our web page.
- Wrote an article on what it's like to own a plug-in hybrid car. This will be posted on the web page soon.
- Had a member attend a meeting of the Lowell Mass350 climate group. Also attended a meeting at the Chelmsford library to introduce folks to the Chelmsford Climate action Team (CCAT). We also have a member whose husband is on the Chelmsford Recycling Committee.

Upcoming actions and events:

- Putting together a proposal to plant pollinator-friendly ground cover between the front wall and the sidewalk. This will be done in conjunction with the Gardening Committee and presented to the vestry for approval.
- Working with an outside group to get an energy audit of the All Saints' facilities.
- Creating an Earth Day event for the parish. Details are still being worked out.
- Working with the Church School to plan nature-themed family activities.
- Updating and evolving the Creation Care web site to be an easy-to-use resource for all your climate-related questions.

If you have any questions or would like to join the team, contact Dave Kuzara (617-515-6708, djkuzara@mail.com), Libby Maynard (978-606-8363, eljmaynard@gmail.com) or Laura Barry (603—759—3206, lmbarry49@gmail.com). And always continue to do good things – for the environment.

Respectfully submitted, Dave Kuzara





## Worship at All Saints'

#### Music at All Saints'

The past year has been one of new beginnings. Our search process has concluded and we have a new priest; the new entrance is finished; the youth choir has begun to grow and sing again, and our services have been reinvigorated. Many thanks are due to those who continue to put forth real effort to make our services beautiful and our fellowship full: choirs, acolytes, altar guild, readers, all kinds of volunteers for coffee hour, parties & events, fundraisers. A church community takes a lot of dedicated work. In particular, my thanks are extended to Connie P, who accompanies the youth choirs, and to Debbie P, who conducts the bell choir, to all of our choristers young and old, and to the parents of the youth choir, without whom it would not be possible.

#### The Choirs:

The highlight of the year for me was the Evensong led by our youth choir. On November 6, just after Fr. Maloney's arrival, this was a joint venture with the youth choir of St. Mary, Newton Lower Falls. Fourteen choristers, three directors, a soloist in the front, and members of the adult choir in the gallery, did a lovely simple evensong, and an anthem. The Parish Life committee provided an excellent and festive Tea after the service. Attendance was very good, and the event was a huge encouragement and a wonderful sign of musical hope.

Our Lessons and Carols was also a highlight. This year we renamed it "Advent Procession" and used mainly congregational hymns after each lesson. A group of five men, accompanied by the bell choir, sang the O Antiphons set to a simple chant tone before each of the lessons. Different than in the past it was, another new beginning.

Christmas Eve was also a musical highlight, with the pageant resuming in-person in all its glory. The youth choir sang two anthems at that early service, one of them from a pew in the front near the piano and one from the gallery with the organ. The late service with the adult choir was wonderful too, serene almost.

Our Choirs have had a much better year this year. Our services and rehearsals have been in-person, and reasonably consistent. The youth choir has grown considerably, and now has 9 choristers. The Bell Choir has maintained its ranks. As of Christmas though, we have only 7 adult choir members, which makes it necessary to do mostly unison music. One new recruit has joined since, which is a wonderful thing, but we clearly need more adult singers, as age, attrition and covid have greatly depleted our ranks.

**The Organ** (you will need some strength to read this part, as it is a definite call to action – another new beginning!) In the fall of 2020, I made an assessment of the instrument (which, I will repeat, led me rather far down the path of despair). Two small organ projects were accomplished in the fall of 2021 with volunteer help from the parish. The first was the repacking of some of the stoppers in the 16' Pedal Bourdon, allowing this stop to be successfully tuned for the first time in many years. The second project was the cleaning of the Great 8' Harmonic Trumpet, which now, less than 2 years later, needs to be cleaned again.

In 2022, we have been able to do more tuning, using the services of the Andover Organ Company for the fluework, and doing the reeds myself with Anne Ludlow holding keys. With two volunteers, I also removed the pipes from and cleaned and replaced the pipes and retuned the right side of the Great division (under the stained glass window, on the right). While removing the flies, ladybugs, bees, as well as the layer of sticky black dirt, from the rackboards and pipes and surrounding area does indeed help the speech and functionality of those pipes somewhat, the excessive airflow over the pipes, as well as a doppler effect, from the rotation of the large exhaust fan still creates continual tuning problems and instability in this and other ranks in the Great division. The continued use of the exhaust fan, and the large temperature swings in the nave, are both greatly detrimental to the organ. We need to get rid of that fan permanently, close up the opening, and install a real HVAC system elsewhere that is efficient and quiet and effective and accessible.

The organ itself is in need of many many repairs. One should not confuse the considerable abilities of the organist with the decrepit state of the instrument. The combination action is unreliable, and there are keys in the console that have failed, which affects every piece one plays. The voicing is poor, having never been changed when the wind pressure was changed many years ago. There are so many other electrical and console issues that need to be repaired, and still dead notes because of failed pneumatic pouches to which access is nearly impossible because of the overcrowded layout of the instrument. It is time to raise some significant money and do something about it, so that future generations of the parish are not left with an unusable shell.

Musically yours, Carl D. Nelson Klein, DMA Choirmaster and Organist

#### <u>Altar Guild</u>

The Altar Guild is a lay ministry preparing the Sanctuary for worship and maintaining and caring for the sacred vessels, altar linens, and vestments. We are a group of dedicated parishioners who work behind the scenes securing the necessary articles to be used at every service, arranging and placing fresh flowers and cleaning the altar areas. We work reverently to support our worship at All Saints' Episcopal Church.

During most of 2022, we continued with our in person service with masks, communion hosts and no shared chalice. Father Sean Maloney arrived as our new Rector in September. Shortly after Sean arrived we brought back homemade communion bread and a shared chalice with the option to receive wine via individual mini cups. A big thank you to all our Eucharistic bread bakers: Laura Barry and family, Clem Cole, Debra Forsberg, and Karen Garrigan.

I appreciate and personally thank all those who have participated in this ministry. Returning members were Valerie Anderson, Linda Cahill, Linda and Richard Coles, Bob and Kate Friesner, Virginia Jengo, and Liz Landers. New members are Lisa Condor and Elizabeth Danieli and a very warm welcome back to Karen Kowalski. Although Valerie took a hiatus due to her treasury duties, she plans to return later in 2023. We are also very happy to have Virginia Jengo able to join us again.

I would especially like to remember our beloved Bob Friesner, whom we dearly miss, for his dedicated service.

Respectfully submitted, Linda Coles

#### Acolyte Report

#### **Goals:**

Acolytes provide support to the celebrants and lay Eucharistic ministers during services throughout the year and help lead the congregation during those services. We serve on Sundays at the 8 and 10 AM services, as well as at other events such as Evensong, Lessons and Carols, Epiphany, and all of the Christmas and Holy Week services, along with the occasional wedding and funeral.

#### **Activities:**

We currently have 8 regular youth members, and 1 adult member; we hope to add 2-3 new acolytes soon, and we lost two members over the last year for different reasons; we want to recognize Edith Parekh for stepping into the 8 AM acolyte role when she is able. We graduated one senior in 2022 and we do not expect any graduations this year.

We need help identifying new members now that we have regathered. Please remember that we can always use more acolytes, and new members are very welcome; we prefer that our acolytes be in Grade 4 or older. Right now, acolytes are generally serving every other week, and I would prefer to have 3-6 more Acolytes so we can reduce that to once per month. If you or your child would like to learn more, please see Mr. Andrews, Mrs. Marshall, Dr. Carl, or Father Sean.

#### Dreams, Desires and Thoughts toward Next Year:

Our wardrobe is in pretty good shape because it hasn't been used much this year. We are remeasuring ALL the acolytes for robes because (as I expected) they have grown during our absence!

We continue to give a silver cross to our 3rd year acolytes, and we give our first year acolytes a wooden cross.

I would like to thank all the acolytes and their families for their continued dedication in giving us their time and talents.

As noted last year, I am still looking to train and hand off the Acolyte Master duties to a new Acolyte Master. No experience is required but understanding acolyte duties and roles in the service is helpful. It does not need to be single person, and a couple or a team could work just as well. If you know someone or would yourself like to take on this rewarding role, please let us know!

Respectfully Submitted, Robert G. Andrews, Jr. Acolyte Master

#### **Greeters Program**

The Greeting Team's mission is to welcome parishioners, old and new, as they enter church prior to the 10am service. With a warm and welcoming smile, greeters introduce themselves to new visitors, answer any questions they might have, and, when possible, introduce them to Father Sean. Reconnecting with new visitors after the service is encouraged when possible. I hope to resurrect our Welcome to All Saints' brochure sometime this year. Historically this document has provided visitors with something tangible to take away that gave a brief overview of our offerings in all areas of ministry.

We had a lot of turnover heading into our new year of greeting in September. We have several new members and some members who greeted previously returned to our ranks. Our current team includes only two veteran greeters, Alison Sandoval and Lynne McSheehy. We welcomed new greeters Janet Redman, Karen Kowalski, Dee Miller, Mike Condor, Liz Landers, and Elizabeth Danieli and returning greeters Ron and Carol Cannistraro. We said goodbye to Sam Malone, Midge Wilson, Harry Taplin, Joan Clement, as well as substitutes Linda Cahill and Pam Meinhardt. After being part of the greeters team since it began in 2007, Bruce Bray moved into the role of a substitute, joining Sharon West, Paige LaRochelle, and Larisa Ducharme. Because we have such a large and faithful substitute team, we rarely have a Sunday that isn't covered. I am so grateful to work with such a dedicated group!

As part of the Greeters Program, I create name tags for parishioners to facilitate the learning of each other's names, which will hopefully create a greater feeling of family within the parish. I continue to customize name tags, using a symbol that represents a favorite ministry at All Saints' or a personal hobby.

I hope that greeters will provide newcomers with a connection to All Saints' that makes them want to keep coming back. I feel blessed to be part of this ministry, and I welcome anyone who is curious about serving to talk to me or one of the other greeters.

Respectfully submitted, Katie LaRochelle Greeters Program Coordinator

#### Liturgical Ministers

The Liturgical Ministers are the group of people who serve as Lectors, Chalice Bearers and Litanists at worship services throughout the year. This ministry is open to all parishioners. Anyone who is interested in serving is invited and encouraged to contact the Director, Michael O'Laughlin.

This has been a time of change and a slow return to a few pre-pandemic norms. Perhaps the biggest change has been the coming of our new rector, who has redesigned the communion aspect of our liturgy to fit current priorities and his own experience. One very visible change is the return of the common cup, now alongside small cuplets offered on a tray. The prevention of the spread of covid is still dictating much of what we can and cannot do. However, that is changing, and we are in a much more comfortable place than we were a year ago. The number of people attending church in person is increasing and will continue to do so.

Behind the scenes there has been a major change. Mike Brodeur asked to be replaced as Director after many years of service, and I was asked to take on the work he did, coordinating who does what during the two services. I now realize what a big job it is to put this all together every week. I know a lot about being a lector, but this new job has required computer operations that I didn't know the first thing about. Mike has patiently taught me, and retaught me all, or most, of the different aspects of the coordinator job. It has been a steep learning curve and I am still "curving" into this position! (That means I am still a beginner and still making mistakes.)

The lectors, as always, are doing a wonderful job conveying the biblical message in the proper tone. I also want to thank especially the litanists, who are too few to get much respite, and who in many ways carry the service, especially at 8:00. We are hoping to do some training soon and get more people involved in this important role. All the liturgical ministers, the litanists, lectors and chalice bearers, deserve our thanks for doing their work with such dedication.

Michael O'Laughlin, Director of Liturgical Ministers

#### GINGERBREAD VILLAGE 2002 was full of FAIRYTALE MAGIC!

The theme for the 2022 Gingerbread Village was Fairytale Magic – and it was magical! The parish hall was decorated like a winter wonderland with a large tree in the center of the room that was twinkling with lights. We were able to re-use last year's giant gingerbread cutouts and create a 'Hansel & Gretel' house for all kids to go inside and play. There was a Snow White corner with the Seven Dwarves lining the walls and Cinderella's castle high in the snowy background. It was truly a sight to behold and only came to be thanks to the time and effort of the many parishioners who made it come to life.

We held the Village on the first weekend in December to piggyback on the Annual Chelmsford Tree Lighting. The hours were Saturday 1-5pm and Sunday 3-7pm (since the tree lighting was 4-6pm). The event raised approximately \$1000 for St. Paul's Soup Kitchen (from entry and raffle tickets) and \$2000 for All Saints' through the kitchen and gifts sold. This year we added a 'Gingerbread Marketplace' in the lower-level classroom where we sold gifts made by parishioners, jewelry, and brought back the old favorite – the cookie walk! In the kitchen we sold 'fair food' – hot dogs, chicken nuggets, mac-n-cheese, and our specialty – deep-fried Gingerbread Men!

To market the event the Gingerbread Village got its own Instagram and Facebook account and we used those to engage the community. We also hung posters at various businesses around town and stood outside with a huge sign during the tree lighting to invite folks in. Additionally, we partnered with a local business to bring in Santa and Brian Hunter graciously took photos of all the kids with the man in the red suit! Thank you Brian and Sandy Chinavare for your efforts. The community also came together to create adorable Fairytale Story Ornaments from candy which we sold in packages of 4 – they were loved by all.

Not to be forgotten we would like to extend a HUGE thank you to all the builders! The creations were top notch and we had over 75 creations to display and raffle off! The community truly got into it this year and we greatly appreciate all their efforts. Each house earned a 'special award' and we had 6 winners that were shared on our Instagram and Facebook page. All were incredible!

There is one special thank you that must be included in our report – and that is for EMILY STRUNK! Emily spent countless hours walking through the hall with us, planning and prepping, and she did an amazing job making our windows of trees, Snow White corner and playhouse come together. Emily, you are truly amazing and we are grateful for you!

Finally, we want to thank every parishioner for joining us as guests at this festive occasion and bringing their friends and family to share in the event! We believe we had over 700 visitors to our church over the 2 days. For ALL of those who participated in making this year's Gingerbread Village and Marketplace a success (you know who you are) – THANK YOU!

Respectfully Submitted, Rohini Pola & Laura Barry – Co-Chairs

#### ASC Live-Stream Report

We continue to live stream Sunday and special services. Our on-line viewership varied widely but ran 25-45 viewers on a standard Sunday. Christmas Eve was 132 viewers and Easter was 129. A little less than ½ the views are live; most are during the following week. Our service continues to be shown on Chelmsford Telemedia.

We had about 65 YouTube subscribers early in 2022. That number climbed steadily with a jump about the time Fr. Sean arrived. Some of those followed Fr. Sean from Texas, some are new folks and returning members. We now have 101.

This year we've added a number of views, texts and sound enhancements. This includes a text on how to make donations via mail, on-line and text during the Offertory. More are planned!

We continue to need 2-3 more team members in order to have a larger rotation. This is a very creative ministry with roles that teach based on level of interest. We offer letters of recommendation and confirmation to any High School or College students that are interested in media production. We invite everyone that is interested in seeing the process (no strings attached) to watch a service streamed.

Respectfully Submitted, ASC Media Team: Brian Weller-Fahy Steve Sullivan Brian Hunter

### 2022 Annual Report

### **Stone Soup**

#### Chelmsford Community Exchange Food Pantry

All Saints' Church has been a contributor to the Chelmsford Community Exchange Food Pantry for a very long time. This past year the need for support continued to be high with lingering effects of the pandemic and higher costs for food and other necessities. All Saints' ran two successful food drives this year in conjunction with the Church School, one to coincide with Pentecost and one with Advent. Through the generosity of our members, we were able to collect many bags/boxes of food during both food drives. This year, the Advent food drive was incorporated into the Church School colloquium programming. On Epiphany Sunday, the children presented the food for a blessing during the 10 AM service. Following the service, the upper Church School kids helped with sorting the food, checking expiration



dates, and packing food up for delivery to the Chelmsford Food Pantry. During this time, we also talked about food security and the role the food pantry plays in supporting people in need. Many thanks to the members of All Saints' that continue to support this very important ministry.

Respectfully submitted, Danielle Wigmore

#### Food for Friends 2022

Saint Paul's Soup Kitchen is located within the Eliot Church in Lowell. Each day (Monday-Friday) a group of volunteers from numerous local churches prepares and serves food to the homeless from 5-5.45pm. All Saints' has been a part of this network for many years. We serve the second Wednesday of each month. There are four teams of about 6-8 people, so each member serves three times per year. The team shop, prepare the food (2-4pm) at the All Saints' kitchen, transport to Lowell, and serve the homeless. Numbers served vary as the year and seasons change. During the summer we have typically served 40-60 guests. However, as the weather gets colder we have served 90-110 for the last few months.

Any parishioner who wishes to take part in this essential ministry can contact me for more details. Preparing the food takes a few hours and is a great way to meet other parishioners and have fun. The Food for Friends program was funded by proceeds from the Gingerbread House Fundraiser, generous member donations, and supplemented by budgeted funds. We are extremely grateful for donations in any amount to help keep the SPSK running as they struggle to feed hungry people in the area 5 evenings a week.

Respectfully submitted, Paul Blount

#### Prison Ministries:

#### Holiday Cards and Gifts for Inmates 2022

Once again, owing to Covid, the Prison Volunteer organization was not able to receive handmade holiday greeting cards and in-kind gifts for prisoners. Donations were made by parishioners and a check sent to the Prison Volunteer organization. This year, once again, they were able to include all five prisons, including the women's prison, in this card and gift program. This program really brings a ray of light into dark places and I thank you all for your thoughtfulness and generosity. Next year we hope to have the Chair of this organization come and give us a presentation on their work during a coffee hour.

Respectfully submitted, Janet Ceasar

#### Angel Tree 2022

As part of the outreach ministry, All Saints' continued its participation in the National Angel Tree Program (affiliated with Prison Fellowships). Beginning in August, incarcerated mothers and fathers, with support from their prison chaplains, applied to have their children receive Christmas gifts. In October, All Saints' list of assigned children was received and all caregivers were contacted to confirm their willingness to participate in the program and for gift suggestions for the children. While the prisoner provides suggested gift ideas, many times the caregiver has a better idea of what is most appropriate or needed.

All Saints' requested (45) children, an increase from the (40) requested in in past years, with the plan for two gifts to be purchased for each child. We were provided with (44) children based upon the participants within our requested area. The children's ages varied from newborns to 17 years, representing 22 families. 19 families, representing 41 children, agreed to participate. Thanks to the generosity of the congregation, a total of nearly 100 gifts were provided and over \$1000 in grocery store gift cards was divided among the families. All families also received an invitation to join us in worship at any time and some age-appropriate Gospel booklets for the children and the caregiver.

A special thank you to Betsy Hirst for helping in all aspects of running the program this year and the Youth Group for organizing and wrapping all the gifts. Thank you to all who purchased gifts/gift cards or helped in gift preparation and delivery. As always, we appreciate the logistical support and guidance from Parish Administrator, Margie Dissinger, and our Rector, Father Sean.

Respectfully submitted, Darren Collins Angel Tree Coordinator

#### **Refugee Immigration Ministry (RIM)**

**Hanifah** and the three boys continue to do well. Hanifah is working at the same place and recently had a promotion. The boys are doing well in school: the oldest graduates from Lowell High School this year and will be attending U. Mass Lowell. He hopes to become a doctor. We are still giving Hanifah rental support and the boys received gift cards from the Angel Tree plus some clothing donated by a member of the congregation. Hanifah received a gift card, grocery card, and personal items donated by members of the congregation.

**Donations** were collected and sent to RIM to assist our latest RIM sponsored asylum seeker. This is a young woman from Guatemala, who needs extensive oral surgery to correct problems incurred as a result of beatings from gang members in Guatemala. She is living with a host family, one of whom happens to be an ESOL teacher, and is learning English at a rapid rate. She hopes to receive her green card soon and will then seek employment.

#### **Team Hope**

The **two Afghan families** sponsored by Team Hope, with which three All Saints' members partner, have had a good year. The two young men (brothers aged 16 and 24) lived with a host family in Lowell for several months. They spoke a little English and the younger was enrolled in Lowell High School, where he was very happy. His brother was enrolled in ESOL classes and employment services. Since they had family living in Connecticut, they were anxious to move there to be close to them, and they left Lowell in the spring with our affection and good wishes and are now doing well there. They have their own apartment; the younger is in high school and his brother is employed.

The second family is still living with their host family in Lowell. The husband, who speaks English, is employed and happy with his work. Thanks to the generosity of an All Saints' parishioner, they now have a car, which makes life easier for them and the volunteers who were driving him to and from work every day. His wife is learning English with a tutor twice weekly and is happy here. They have three beautiful children – two girls five and seven years old – who are in school and generally enjoying life, and a boy, almost two years old, and very lively! They have grave concerns about their family in Kabul, who are unable to work and are suffering under the Taliban, and hope to bring other family members here some day – a very complicated and difficult task. Since they are Muslims they do not celebrate Christmas, but the children were all very happy to receive "holiday gifts" from the Angel Tree. Thank you all for your generosity to all these people who have come to us for help.

Respectfully submitted, Janet Ceasar

### **Nominating Committee Report**

The 2022 Nominating Committee was comprised of the following All Saint's Parishioners: Brian Hunter (Chair), Laura Barry, Jen Dowd, Joan Thomas, Dave Weller-Fahy, Holly Swan, Scott SanJurjo and Lynne Grillo. Listed immediately below are the candidates nominated for the 2023 Vestry, Convention Delegate, Deanery Rep, and Nominating Committee roles. No budget was needed to support the Nominating Committee.

<b>Position</b> Senior Warden Junior Warden Clerk Treasurer	<b>Yrs</b> 1 1 1 1	Accepted Name Danielle Wigmore Benton Burgess (To be announced) Cynthia Bennett	Additional Information Assistant Treasurer: Laura Barry
New Vestry			
Vestry	3	Joan Thomas	Through 2025; Staying for a 2 <sup>nd</sup> term
Vestry	3	Mike Condor	Through 2025; replacing Holly Swan
Vestry	3	(To be announced)	Through 2025; replacing Dave Weller-Fahy
Convention Delegate	1	Dave Kuzara	
Convention Delegate	1	Lynne McSheehy	
Convention Alternate	1	Laura Marshall	
Deanery Rep Deanery Rep	1 1	Joan Thomas Dave Kuzara	
Deanery Rep	1	Dan Wilson	

Nominating Committee for next year: Chris Mills, Maggie Marshall, Sandie Chinavare, Kate Blount, Sean Conklin, Rose Felzani and 3 members assigned by the Rector

Current Vestry Through 2023: Kate Blount, Sean Conklin, Rose Felzani Current Vestry Through 2024: Rob Strain, Rohini Pola, Marcia Herlihy

Respectfully Submitted, Brian Hunter, Nominating Committee Chair



2 Thessalonians 2:16-17 Now may our Lord Jesus Christ himself and God our Father, who loved us and through grace gave us eternal comfort and good hope, comfort your hearts and strengthen them in every good work and word.



67,310

1,400

34,752

### **Financial Reports**

### 2022 Budget, Actual Revenues and Expenses; and 2023 Proposed Budget

### **REVENUES AND EXPENSES**

	2022 Budget	2022 Actual	2023 Proposed Budget -
- Total Revenues	365,889	436,680	382,649
Total Expenses	400,244	429,512	415,318
Net Total	(34,355)	7,168	(32,669)
REVENUES			
Offering Income			
Pledge Receipts	332,089	353,210	341,049
Plate Receipts	4,000	9,632	5,000
Flowers, Leaflets, Candles	1,000	1,494	1,000
Easter & Christmas Offering	4,000	3,520	4,000
Restricted Accounts		13,819	
Misc. Receipts and Gifts		35,382	
Endowment	14,800		16,600
Fellowship Events		200	
Prisoner Gifts		300	
Yard & Plant Sale			
4th July Booth		812	
St Patrick's Day -cookies fundraiser		1,422	
Pies		1,366	
Gingerbread Village		3,535	
Special Projects	5,000		5,000
Rental Income	5,000	9,675	10,000
Interest Income		6	
Passthrough		623	
Processing Fees Income		1,685	
Total Revenues	365,889	436,680	382,649
EXPENSES			
Personnel			
Rector			
Rector's Salary	46,430	45,860	44,146
Rector's Moving Expenses		16,000	

**Rector's Housing** 

65,004

1,400

24,224

\$

65,574

29,734

879

### 2022 Annual Report

Rector's Phone		165	672
Rector's Sabbatical	1,500	-	1,500
Rector's Continuing Ed.	500	200	500
Rector's Pension	20,058	20,582	20,062
Total Rector	159,116	178,995	170,342
Staff			
Parish Admin/Financial Secretary	27,237	26,942	28,054
Director of Religious Education	8,255	8,261	8,503
Music Director/Organist Salary	43,860	43,788	45,176
Sexton Salary	18,233	17,138	18,780
Social Security ER Tax	6,132	5,960	6,232
Medicare ER Tax	1,434	1,394	1,457
Staff Continuing Ed	500	_)001	500
Staff Pension Expense	6,517	6,365	6,591
Payroll Service Fees	790	778	790
Total Staff	112,958	110,625	116,083
Other Personnel Expenses	112,550	110,020	110,000
Worker's Comp Insurance	902	1,150	902
Staff Travel Reimbursement		_,	
Clergy Supply	1,100	573	1,100
Organist Supply	1,200	1,425	1,200
Admin. Supply	440	518	440
Sexton Supply	440		440
Total Other	4,082	3,666	4,082
Total Personnel	276,156	293,285	290,507
Administration			
Office Expenses			
General Office Supplies & Paper	2,000	1,601	2,000
Archive Project	2,000	1,001	2,000
Copier Service Contract & Lease	5,140	4,121	5,140
Technology-Internet & Computer	3,790	3,975	3,790
Software Support Contract	2,603	2,603	2,709
Misc. Admin Expenses	2,003	334	2,705
Bank Fees	18	554	18
Cr Card & Online Charges	585	2,272	585
Communications/Bulk mailing	505	2,212	565
General Postage	400	551	600
Total Administration	14,816	15,456	15,122
	14,010	10,400	-3,122

Parish Life			
Christian Formation			
Adult Ed	270		270
Adult formation			
Leaflets			
Vestry Retreat			
Church School	2,000	420	2,000
Total Christian Formation	2,270	420	2,270
Worship			
Nursery Sitter			-
Nursery Assistant			-
Altar Guild	350	1,075	350
Sanctuary Candles	200	309	200
Flowers	1,300	952	1,300
Leaflets	50		50
Acolyte Guild	200		200
Total Worship	2,100	2,335	2,100
Music and Choirs			
Music, books, supplies	700	676	700
Instrumentalists	600	700	600
Handbell Choir Expenses	200		200
RitePlanning online/OneLicence	660	669	660
Dues/Conferences/continuing Ed	750	495	750
Instrument Maintenance & Repair	2,530	1,145	2,530
Choir Robe	250		250
Total Music and Choirs	5,690	3,684	5,690
Special Programs Expenses			
Fellowship - Parish Life/general	500	22	500
B-SAFE	700		700
Food For Friends	2,400	2,138	2,400
ERD			
Chelmsford Food Pantry			
Prisoner Gifts		300	
Outreach – Habitat/Rim.	1,000	885	1,000
Stewardship Expenses	250	48	250
Outreach - Carnival		841	
Total Special Programs	4,850	4,233	4,850
Total Parish Life	14,910	10,673	14,910

Community and Church			
Search Process	3,600	\$ 6,855	-
Convention and Program fees	150	-	150
Diocesan assessment	36,465	36,465	34,725
Total Community and Church	40,215	43,320	34,875
Buildings and Grounds			
Gardening		114	
Lawn and Grounds Maintenance		1,000	
Masonry Loan			
Masonry Loan Principal			-
Capital Improvements from DIT & Memorials		4,589	-
Total Grounds	-	5,702	-
Utilities			
Electric	10,000	10,774	12,000
Gas	8,000	8,853	10,000
Water/Sewage	3,100	2,995	3,500
Trash	1,150	1,182	1,236
Total Utilities	22,250	23,804	26,736
Maintenance			
Elevator Maintenance E & Repair	1,500	3,746	1,555
Security/Fire Alarm	2,500	2,471	2,500
Maintenance Supplies	3,000	2,571	3,000
General Repairs	7,000	7,328	7,000
Roof Maintenance	1,500	2,500	1,500
Snow Removal	3,500	2,186	3,500
Liability Insurance	12,897	16,469	14,113
Total Maintenance	31,897	37,271	33,168
Total Building & Grounds	54,147	66,778	59,904
Total Expenses	400,244	429,512	415,318
Net Total	(34,355)	7,168	(32,669)

### All Saints Episcopal Church Statement of Financial Position

As of: Dec 31st 2022

Assets	
Current Assets	
Checking Account	
100010 General Account	20,337.58
100020 Savings Account	36,306.81
100031 Savings Account - Restricted	39,874.92
100050 All Saints Capital Campaign Fund	5,140.78
Total Checking Account	101,660.09
Petty Cash	
100110 Petty Cash	200.00
100112 Church School Petty Cash	200.00
Total Petty Cash	400.00
Total Current Assets	102,060.09
Investments	
Diosesan Investment Trust	
Endowment - Perm. Restricted	
110210 All Saints' Endowment	161,029.35
110214 All Saints' Quasi Endowment	83,275.10
110321 DIT Unrecognized Gain/Loss	47,406.61
110325 DIT Quasi Unrecognized Gain/Loss	27,282.42
Total Endowment - Perm. Restricted	318,993.48
DIT	516,995.48
110212 Rectory Housing Fund	39,158.04
110213 Rectory Housing Unrecognized G/L	1,642.40
110310 Marshall Family Music Fund	16,704.07
110311 Marshall Family Music Fund Unrecognized G/L	4,459.22
110320 All Souls Facilities Fund	50,547.91
110323 All Souls Unrecognized G/L	( 127.34 )
Total DIT	
	112,384.30
Total Diosesan Investment Trust	431,377.78
Total Investments	431,377.78
Fixed Assets	75 224 00
120510 Furniture and Fixtures	75,334.80
121010 Machinery & Equipment	22,044.01
122010 Organ/Steinway	245,594.28
123010 Buildings	1,195,000.00
124010 Building Renovations	928,722.24
125010 Land	200,100.00
Total Fixed Assets	2,666,795.33
Mortgage Receivable	
180010 Maloney Mortgage	66,250.00
Total Mortgage Receivable	66,250.00
Total Assets	\$ 3,266,483.20
Liabilities & Net Assets	
Liabilities	
Total Liabilities	0.00
Net Assets	
Fund Principal1	
300000 Fund Principal- General Fund	3,221,467.50

### 2022 Annual Report

Total Fund Principal1	3,221,467.50
Temporary Restricted2	
Church Restricted Accounts	
800030 Altar Guild	1,072.23
800031 Boston Pride	391.00
800033 Rector's Sabbatical Fund	4,500.00
800035 Organ Maintenance Fund	2,418.00
800036 Building Maintenance Fund	457.44
800039 Marshall Family Music Fund	1,990.39
800042 Regathering Tech Fund	850.56
800045 Church School Fund	7,573.49
800052 Youth Programs	1,593.08
800077 Acolyte Fund	500.00
800080 Rental Security Deposit	600.00
800090 Restricted Savings Interest	12.70
800150 Pre-paid Pledges	7,525.00
800510 BCH Camp Scholarship	325.00
Total Church Restricted Accounts	29,808.89
Outreach	
800516 B-SAFE	1,800.00
800530 St. Paul Feeding Program	2,969.01
Total Outreach	4,769.01
Memorial Funds	.,
800200 Memorials	2,748.00
800250 Mem Garden Plaque & Perpetual Care	2,549.02
Total Memorial Funds	5,297.02
Total Temporary Restricted2	39,874.92
Living Stones Capital Campaign	
800700 Capital Campaign Income	606,994.12
800710 Parking Lot Project	(96,996.01)
800720 Mortgage & Loan	(96,738.52)
800725 DIT Repayment	(15,000.00)
800730 Consulting	(35,500.00)
800735 Chimney	(3,800.00)
800740 Misc	(1,976.06)
800745 Bell Tower	(6,720.00)
800750 Choir Room	(4,546.61)
800755 PH Classroom	(7,110.00)
800760 Kitchen Renovation	( 42,384.84 )
800765 Lower Classroom Renovation	( 114,971.08 )
800769 Kitchenette/Bathrooms LL	( 62,397.60 )
800770 Signage	( 6,549.50 )
800780 Carpeting/Flooring	( 6,996.05 )
800790 Thrift Shop Renovation	( 6,705.75 )
800795 Campaign Promotions-Admin	
	(3,747.71)
800800 East Entrance Project	( 89,713.61 )
Total Living Stones Capital Campaign	5,140.78
otal Net Assets	3,266,483.20
al Liabilities & Net Assets	\$ 3,266,483.20

Respectfully Submitted by, Valerie Anderson – Treasurer Laura Barry – Assistant Treasurer

2022 Annual Report

